

Lawrence Supplementary Regulations

December 18, 1984	Membership	No person who is an unpaid or part-time member of any municipal board shall be eligible for membership in the Retirement System.
December 18, 1984	Pre-Membership Physicals	Before entry into the Retirement System, each prospective member must have a medical examination, along with a series of back x-rays, to determine their state of health along with any pre-existing conditions they may have prior to becoming members. If said examination determines that a prospective employee has a pre-existing condition, said employee will be required to sign a waiver stating they are aware of the prior condition.
December 18, 1984	Membership	Part-time employees who work a minimum of twenty (20) hours per week must become members of the Retirement System.
December 23, 1985	Membership	No person who is appointed to any municipal board shall be eligible for membership in the Retirement System, unless he/she is a member of a contributory retirement system under the provisions of Chapter 32, at the time of his/her appointment.
April 7, 1986	Membership/Teacher Aides	The Retirement System will accept all Teacher Aides employed as of the date of acceptance of this by-law and will be exempt from the by-law currently in place which requires all new members of the retirement system to have a series of back x-rays and a physical examination. All teacher aides hired after this date will be required to abide by the existing by-law and will be required to have back x-rays and a physical examination.
June 27, 1986	Membership/Teacher Aides	<p>Any teacher aide who works a minimum of twenty (20) hours per week is eligible for membership in the Retirement System.</p> <p>All teacher aides who are eligible shall become members of the Retirement System.</p> <p>In accordance with the revised by-law, all teacher aides employed as of April 24, 1986, and prior, are exempt from the existing by-law which requires new members to have a physical and back x-rays by the Board appointed physician. Anyone hired after April 24, 1986 must have the required back x-rays and physical and shall submit</p>

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receipts to this Board for reimbursement for any expenses incurred.
(Revised by supplementary rule approved November 24, 1986).

August 26, 1986	Buy-Backs	Any member of the Retirement System may purchase prior service to the date they first were employed with the City or any other governmental unit, which belongs to the Retirement System.
November 24, 1986	Pre-Membership Physicals	Any new hires of the City who are not required to have a physical examination under the jurisdiction of the Personnel Director, shall be required to be examined by either the retirement board appointed physician or their personal physician where it is impossible for the board appointed physician to examine them. New employees will be required to have a physical examination and a back x-ray. Said individuals shall submit receipts to the Board for reimbursement for any expense incurred. If any physical impairment is found, they will be required to sign a waiver to the effect that this condition was existing prior to their employment with the City. (Revised by supplementary rule approved July 25, 1988).
December 22, 1986	Creditable Service/Teacher Aides	Teacher aides shall receive creditable service only for the nine months for which they are employed during the year. (Repealed as approved by letter dated July 3, 1997)
July 25, 1988	Pre-Membership Physicals	<p>Any new hires of the City who are not required to have a physical examination under the jurisdiction of the Personnel Director, shall be required to be examined by the board appointed physician or medical firm. New employees will be required to have a physical exam and a back x-ray. Said individuals shall submit receipts for reimbursement for any expenses incurred if the retirement board is not directly billed for the examination. If any physical impairment is found they will be required to sign a waiver to the effect that this condition was existing prior to their employment with the City or the pertaining governmental unit to which they belong.</p> <p>In the case of employees who terminate their employment and then are rehired within two years, they will not be required to be re-examined; their prior physical will still be in effect. After two years</p>

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they will be required to be re-examined. (Revised by supplementary rule approved September 3, 1991).

September 3, 1991	Pre-Membership Physicals	<p>Any new hires of the City who are not required to have a physical examination under the jurisdiction of the Personnel Director shall be required to be examined by the Board appointed physician or medical firm. New employees will be required to have a physical examination. Said individuals shall submit receipts for reimbursement for any expenses incurred if the retirement board is not directly billed for the examination. If any physical impairment is found they will be required to sign a waiver to the effect that this condition was existing prior to their employment with the City or the pertaining governmental unit to which they belong.</p> <p>In the case of employees who terminate their employment and then are rehired within two years, they will not be required to be re-examined; their prior physical will still be in effect. After two years they will be required to be re-examined.</p>
May 1, 1998	Election Rules	Approval of an election schedule of less than 90 days for July ¹⁹⁹⁸ election.
May 21, 2003		<p>Any individual who is permanently employed for a minimum of twenty (20) hours per week by the City of Lawrence, Lawrence Public Schools or any member unit of the Lawrence Retirement System (“System”), shall immediately become a member of the System. So-called “permanent” and/or “long-term” substitute teachers shall not be considered permanent employees and shall not be eligible for new membership in the Lawrence Retirement System. Individuals who are appointed, rather than elected by a direct vote of the people, to boards, commissions and similar entities in the City of Lawrence shall not be eligible to join the system.</p>
April 25, 2005		<p>Effective April 25, 2005, any individual who is permanently employed for a minimum of twenty (20) hours per week by the City of Lawrence, the Lawrence Public Schools or any member unit of the Lawrence Retirement System (“System”), shall immediately become</p>

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a member of the System. Police Department crossing guards do not meet the required 20 hour minimum, and are no longer eligible for city benefits, therefore shall not be eligible for membership in the Lawrence Retirement System.